



## MINUTES

### ACADEMIC COUNCIL MEETING

DATE : 14 September 2018

TIME : 11:00 AM

VENUE : Conference Room  
Academic Block 'B'  
Amity University Campus  
Maharajpura,  
Gwalior (M.P.)

Registrar  
Amity University Madhya Pradesh  
Gwalior

**MINUTES OF THE MEETING OF ACADEMIC COUNCIL OF AMITY  
UNIVERSITY MADHYA PRADESH, HELD ON 14<sup>TH</sup> SEPTEMBER 2018**

1. A meeting of the Academic Council of Amity University Madhya Pradesh (AUMP) was held on 14<sup>th</sup> September 2018 at 1100 hours at the Amity University Campus, Maharajpura, Gwalior (M.P.). The meeting was held under the Chairmanship of Lt Gen V K Sharma, AVSM (Retd), the Vice Chancellor, AUMP, Gwalior.

2. The Agenda Points proposed to be discussed during the meeting, were earlier circulated to all members and are attached at **Appendix-A**.

3. As per Para No. 5 of Statute No. 11 of first Statutes of Amity University Madhya Pradesh, the term of nominated Academic Council Members is of three years which has been completed in 2018. In view of this, following distinguished members have been nominated/re-nominated by Prof (Dr) Sunil Saran, Hon'ble Chancellor, AUMP for next three years:-

- (a) Prof (Dr) S G Deshmukh, Director, ABV-IIITM, Gwalior (Re-nominated)
- (b) Dr Neeti Pandey, Principal, Madhav Law College, Gwalior (Nominated)
- (c) Dr Vikas Thankre, Scientist G, Protective Device Division, DRDE. Gwalior (Nominated)
- (d) Mr Avinash Mishra, Vice President, Godrej Consumer Product Ltd, Malanpur, Gwalior (Nominated)

The list of Members of Academic Council of Amity University Madhya Pradesh who were present in the meeting is attached as **Appendix-B**. The Academic Council then proceeded to discuss the agenda points. The details of discussion are given in the succeeding paragraphs.

4. **Agenda No. 1: Welcome Address by Chairman.** The Vice-Chancellor of the University and Chairman of Academic Council welcomed the members. Registrar of the University introduced new members to existing members of Academic Council, and then all old members introduced themselves to new members. The Chairman informed members that the aim of the Academic Council Meeting is to plan for next semester commencing from Jan 2019.



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5. **Agenda No. 2: Confirmation of Minutes of Academic Council Meeting held on 13<sup>th</sup> March 2018.**

(a) Minutes of the last Academic Council Meeting dated 13<sup>th</sup> March 2018 were put up before the members of the Academic Council and were confirmed. The same are attached as **Appendix -C.**

(b) Prof (Dr) Arun Pandey appreciated the efforts made by the Vice Chancellor, AUMP to bring the University to this greater height. He also appreciated the efforts made for achieving the overall percentage of placement up to 90.23% and he conveyed his wishes that the percentage of placement may reach to the level of 100%.

6. **Agenda No. 3: Approval of Academic Calendar for Next Even Semester: Jan-June 2019.**

(a) The Prof (Dr) R S Tomar, Dean (Academics), AUMP put up the Academic Calendar for even semester: Jan – June 2019 for approval.

(b) Prof (Dr) Arun Kumar Pandey raised the query regarding Summer Internship Programmes (SIPs) and internal assessments, mentioned in the Academic Calendar. Dean (Academics) elaborated the process of SIP and internal assessments which is being followed in AUMP.

(c) Members of the Academic Council approved the Academic Calendar: Jan-June 2019. The same is attached as **Appendix -D.**

7. **Agenda No. 4: Approval of Examination Calendar for Next Even Semester: Jan-June 2019.**

(a) The Controller of Examinations (CoE), AUMP Brig (Dr) J. Matta (Retd). put up the Examination Calendar for the next even semester commencing from Jan 2019 before the Members of the Academic Council.

Prof (Dr) Arun Kumar Pandey asked about the evaluation system of the University. CoE explained the system of evaluation being used by the University.

(c) The Exam Calendar for even semester was approved by the council and is attached as **Appendix -E.**



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8. **Agenda No. 5: Approval of Calendar of Events for Next Even Semester: Jan – June 2019**

- (a) The Calendar of Events for next even semester commencing from Jan 2019 was put up before the Academic Council Members.
- (b) The Vice Chancellor, AUMP discussed all the events put up in the calendar with all Hols.
- (c) Prof (Dr) Arun Kumar Pandey asked about the topic of Faculty Development Programme (FDP) scheduled in the month of June 2019. Prof (Dr) S P Bajpai, Dean (Research) briefed about the topic titled "Learning Outcome of Teaching in Higher Education System".
- (d) The Event Calendar was approved by the members and is attached as **Appendix -F.**

9. **Agenda No. 6: Approval of requirement of Lab Equipments/Consumables for Next Semester commencing from Jan 2019.** Heads of the Institutions of various Institutes/Schools have proposed the requirement of Lab Equipment for the next semester commencing from Jan 2019. The Institute/School wise financial implications on procurement were put up before the members of the Academic Council for approval. The same was approved and attached as **Appendix- G.**

10. **Agenda No. 7: Approval of requirement of Library Books for Next Semester Commencing from Jan 2019.** Heads of the Institutions of various Institutes/Schools have proposed the requirement of books for the next even semester commencing from Jan 2019. Institute/School wise details of requirement of books were put up before the members of the Academic Council for approval. The same was approved and attached as **Appendix- H.**

11. **Agenda No. 8: Approval for Conferment of Degrees to the Passed out Students in the Academic Year 2018.** The list of total 499 passed out students in the academic year 2018 of various disciplines of AUMP was placed before the members of Academic Council for approval of awarding the degree. The same was approved and is attached as **Appendix -I.**



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**12. Agenda No. 9: Approval of Guest Faculties from July 2018 - Dec 2018 and external experts for preparation of Self Learning Material for Open and Distance Learning programme.**

- (a) The Heads of the Institutions of various Institutes/Schools have proposed the requirement of guest faculties for the period from July 2018 to Dec 2018.
- (b) Dr Neeti Pandey inquired about the remuneration which is being given to the guest faculty. Registrar told that Rs 500/- per lecture and Rs. 150/- for local conveyance are provided to the guest faculties as remuneration.
- (c) The guest faculties appointed from the said period was approved and is attached as **Appendix-I (1).**
- (d) The Academic Council considered names of various experts for consideration as external member for writing and giving inputs in Self Learning Material (SLM) for Open and Distance Learning programmes .
- (e) After considering the names of experts, the Academic Council approved the experts for preparation of the materials. Details are enclosed as **Annexure-I (2).**

**13. Agenda No. 10: Approval of amendments in following Ordinances of first Ordinances of AUMP in respect of following course. due to change of nomenclature in the name of course as per UGC guidelines:-**

- (a) **Amendments in Ordinance No. 01 for changing in nomenclature of BJMC, MJMC, B.Sc (ID), M.Sc (ID) B.Sc. (FD&T) as per UGC norms and to add Clinical Psychology in the faculty of Psychology**
- (b) **Amendments in Ordinance No. 31 for changing in nomenclature from MJMC to MA (J & MC)**
- (c) **Amendments in Ordinance No. 32 for changing in nomenclature from BJMC to BA (J & MC)**
- (d) **Subsequent Ordinance No. 41 to be made for changing in nomenclature from B.Sc. (ID) to B.ID and duration of the course.**
- (e) **Subsequent Ordinance No. 42 to be made for changing in nomenclature from B.Sc. (FD&T) to B.Des and duration of the course.**

(i) Due to change in nomenclature of the following courses, amendments have been made in Ordinance No. 1:-

- (aa) BJMC to BA (J & MC)
- (ab) MJMC to MA (J & MC)
- (ac) B.Sc. (ID) to B.ID.
- (ad) M.Sc (ID) to M.ID.
- (ae) B.Sc. (FD&T) to B.Des.
- (af) Clinical Psychology to be added in Faculty of Psychology

(ii) Amendments in Ordinance No. 31 for changing in nomenclature from MJMC to MA (J & MC)

(iii) Amendments in Ordinance No. 32 for changing in nomenclature from BJMC to BA (J & MC)

(iv) Following Subsequent Ordinances are required to be made due to change in duration of the course from three years to four years as per UGC notification:-

(aa) Subsequent Ordinance No. 41, three years B.Sc. (ID) to four years B.ID.

(ab) Subsequent Ordinance No. 42, three years B.Sc. (FD&T) to four years B.Des.

The amendments were put up before the Academic Council members and the same were approved and are attached as Appendix - K.

14. Agenda No. 11: Approval of following subsequent Ordinances of first Ordinances of AUMP for starting new course from the Academic Session 2019-20:-

(a) Subsequent Ordinance No. 43 to be made for starting M.Pharm Course

(b) Subsequent Ordinance No. 44 to be made for starting D.Pharm Course

Following two subsequent Ordinances of first Ordinances of AUMP for starting new course from the Academic Session 2019-20 was prepared and put up before the Academic Council for approval:-

(a) Subsequent Ordinance No. 43 to be made for starting M.Pharm Course

(b) Subsequent Ordinance No. 44 to be made for starting D.Pharm Course

The subsequent Ordinances No. 43 and 44 for starting M.Pharm and D.Pharm under Amity Institute of Pharmacy were approved by the Academic Council and are attached at Appendix - L

15. Agenda No. 12: Approval of reconstitution of University Research Council (URC) and Minutes of the URC Meeting.

(a) The University Research Council of AUMP has been re-constituted vide Office Ref. No. AUMP/RO/2018/382 dated 03 August 2018 and put up before the Academic Council for approval. The same was approved and is attached as Appendix - M

(b) The minutes of URC held on 30 August 2018 were put up before the members of the Academic Council and the same was approved and is attached as Appendix - N

(c) Prof (Dr) Arun Kumar Pandey inquired about the course work of PhD and process of recognition of PhD Supervisor and Co-supervisor. Prof (Dr) S P Bajpai, Dean (Research) explained the details about the course work and process being used for recognition of PhD Supervisors and Co-supervisors in AUMP.

16. Agenda No. 13: Approval of regulations to detect plagiarism and set up mechanism to prevent plagiarism in academic writing and research as per new guideline of UGC notified vide Extraordinary Gazette of Govt. of India dated 23 July 2018.

(a) In line with the new guidelines of UGC notified vide extraordinary Gazette of Govt of India on 23 July 2018, a Standing Operating Procedure (SoP) for detection and prevention

of plagiarism in academic writing and research was prepared and put up before the members of the Academic Council. As per the suggestions of the members it has been decided that the SoP is to be amended with the following amendments:-

(i) *The author will submit the paper to HoI for clearance. The HoI will clear the paper within 7 days, and if the HoI does not clear the paper within 7 days, the paper will automatically be deemed to have been cleared and the author shall have the rights to publish.*

(ii) *It has been decided that the prime responsibility of plagiarism will be of Author and Co-author only.*

(c) *The said SoP was approved subject to the aforementioned amendments. The same is attached as **Appendix-O**.*

**17. Agenda No. 14: Constitution of Departmental Academic Integrity Panel (DAIP) and Institutional Academic Integrity Panel (IAIP) as per new guidelines of UGC notified on 23 July 2018**

(a) In accordance with the new guidelines of UGC notified vide extraordinary Gazette of Govt of India on 23 July 2018, an Institutional Academic Integrity Panel (IAIP) for AUMP, and Departmental Academic Integrity Panel (DAIP) for all the intuitions/schools of AUMP were constituted and put up before the Council.

(b) The same was approved and are attached as **Appendix -P**

**18. Agenda No. 15: Information about Research Projects submitted and sanctioned by the various institutes/schools from March 2018 to Aug 2018.**

Prof (Dr) S P Bajpai, Dean (Research) informed the members about the Research Projects submitted and sanctioned by the various institutes/schools from March 2018 to Aug 2018. The details are attached as **Appendix -Q**

**19. Agenda No. 16: Other Points with the Permission to the Chair.**

(a) Director, ASCENT raised the questions about the continuation of Communication Skill course in 2<sup>nd</sup> Semester onwards for B.Pharm.

(b) It was decided that the Communication Skill course would be taught in 5<sup>th</sup> and 7<sup>th</sup> Semesters when the credit load of core subjects is low.

20. (a) The Chairman asked the views of all the members on how to better prepare the students for placements, particularly the final year students.

(b) Dr Vikas Thakre said that University should have 3-4 days training workshop for preparation of resume, how to face the interview etc.

(c) Mr Rajat Pathak, Director CRC said that we should give more emphasis to train the students in coding & programming from 1<sup>st</sup> year onwards, in r/o CSE and ECE students.

(d) The Chairman said that the companies who come for placement basically check the following through online test(s):-

- (i) Logic.
- (ii) Statistics and Probabilities.
- (iii) Coding and Computer Skills.
- (iv) Aptitude and Reasoning.

(e) The Chairman requested Director CRC to share the following details with the Hols, so that the students could be trained accordingly:-

- (i) Question papers of past recruiters.
- (ii) Feedback received from the companies.
- (iii) Information about website of the companies who are empanelled for upcoming placement.

- (a) **Skill Based Quiz Competition.** The Chairman directed all Hols to organize some skill based quiz competition and keep some prizes/incentives for winners to motivate the students.
- (b) **Home Assignments.** The Chairman asked all Hols to give adequate home assignments to the students to train them to be future ready.
- (c) **English Language Skills.** The Chairman requested all Hols to ask all your respective faculty members and students to speak in English in the campus, so that the English language skills of the students could be enhanced.
- (d) **Students Seminars.** The Chairman said that we should organize students seminar in the respective institutes, where the students will be required to speak on a particular topic given by the Hols. The topic should be higher than the syllabus being taught. The Chairman said that this should be started from 1<sup>st</sup> year itself.

21. Since there was no other point to discuss, the meeting concluded at 1330 hrs with thanks to the chair.

Date : 24.09.2018  
Place : Gwalior

  
(Rajesh Jain)  
Registrar &

Member Secretary -  
Academic Council, AUMP

  
Registrar  
Amity University Madhya Pradesh  
Gwalior





# AMITY UNIVERSITY


MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

## ACADEMIC COUNCIL MEETING : 14<sup>th</sup> SEPT 2018

### AGENDA POINTS

Item No.	Item
Item No. 1	Welcome address by the Chairman
Item No. 2	Ratification of Minutes of Academic Council Meeting held on 13 March 2018
Item No. 3	Approval for Academic Calendar for next even semester (Jan - June 2019)
Item No. 4	Approval of Calendar of Examination Activities for next even semester (Jan - June 2019)
Item No. 5	Approval of Calendar of Event for the period from Jan - June 2019
Item No. 6	Approval of requirement of Lab Equipments for next even semester commencing from Jan 2019
Item No. 7	Approval of requirement of Books for next even semester commencing from Jan 2019
Item No. 8	Approval for Conferment of Degrees to the Students Passed out in the Academic year 2018
Item No. 9	Approval of Guest Faculties from July 2018 - Dec 2018 and external experts for preparation of self learning material for Open and Distance Learning programme
Item No. 10	Approval of amendments in following Ordinances of first ordinances of AUMP in respect of following course, due to change of nomenclature in the name of course as per UGC guidelines:- (a) Amendments in Ordinance No. 01 for changing in nomenclature of BJMC, MJMC, B.Sc (ID), M.Sc (ID) B.Sc. (FD&T) as per UGC norms and to add Clinical Psychology in the faculty of Psychology (b) Amendments in Ordinance No. 31 for changing in nomenclature from MJMC to MA (J & MC) (c) Amendments in Ordinance No. 32 for changing in nomenclature from BJMC to BA (J & MC) (d) Subsequent Ordinance No. 41 to be made for changing in nomenclature from B.Sc. (ID) to B.ID and duration of the course. (e) Subsequent Ordinance No. 42 to be made for changing in nomenclature from B.Sc. (FD&T) to B.Des and duration of the course.

  
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Appendix - 1  
(Refer to Page)



# AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

## MINUTES

### ACADEMIC COUNCIL MEETING

DATE : 15 March 2019

TIME : 11:00 AM

VENUE : Conference Room  
Academic Block 'B'  
Amity University Campus  
Maharajpura,  
Gwalior (M.P.)

Registrar  
Amity University Madhya Pradesh  
Gwalior

**MINUTES OF THE MEETING OF ACADEMIC COUNCIL OF AMITY UNIVERSITY MADHYA  
PRADESH. HELD ON 15 MARCH 2019**

1. A meeting of the Academic Council of Amity University Madhya Pradesh (AUMP) was held on 15 March 2019 at 1100 hours at the Amity University Campus, Maharajpura, Gwalior (M.P.). The meeting was held under the Chairmanship of Lt Gen V K Sharma, AVSM (Retd), the Vice Chancellor, AUMP, Gwalior.
2. The Agenda Points proposed to be discussed during the meeting were earlier circulated to all members and are attached as **Appendix-A**. The list of Members of Academic Council of Amity University Madhya Pradesh present in the meeting is attached as **Appendix-B**. The Academic Council, then proceeded to discuss the agenda points. The details of discussion are given in the succeeding paragraphs.
3. **Agenda No. 1: Welcome Address by Chairman.** The Vice-Chancellor of the University and Chairman of Academic Council welcomed the members. He informed members that the aim of the Academic Council Meeting is to plan for the next semester commencing from July 2019.
4. **Agenda No. 2: Confirmation of Minutes of Academic Council Meeting held on 14 September 2018.** The Registrar of the University briefed the Minutes of the last Academic Council Meeting held on 14 September 2018 to the members of the Academic Council for confirmation. The minutes were confirmed and are attached as **Appendix - C**.
5. **Agenda No. 3: Approval of Minutes of Board of Studies Meetings held in Jan/Feb 2019 of various institutes/schools of AUMP.** Minutes of Board of Studies (BoS) meetings of various Institutes/Schools held in Jan/Feb 2019 were put up before the members by all Hols for deliberation.
6. During the briefing of Board of Studies Meeting (BoS) Minutes of Amity School of Engineering & Technology (ASET), the Chairman suggested Hol ASET to include Python (Programming Languages) in the syllabus of CSE and ECE. He also suggested Hol ASET to take guidance from ABV-IIITM, Gwalior on the same. He said that Python should be mandatory as subject for CSE and ECE as this will help the students to get good placements. The Chairman permitted to conduct an special (BoS) to include Python in the syllabus of CSE and ECE.



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7. During the briefing of BoS Minutes of AIP, the Chairman instructed HoI Amity Institute of Pharmacy (AIP) to prepare the syllabus for entire course of studies for all the semester of B Pharm as per prescribed by Pharmacy Council of India (PCI). The Chairman instructed that the syllabus should be prepared in batch (year) wise folder and put up to him by 31 March 2019 for approval. He said that all industrial visits, training programmes etc. planned for the students should also be included in the syllabus. He suggested that HoI, AIP may take help to get the sample format to prepare syllabus from Dean (Academics).
8. The Chairman said all Hols that the direction given to HoI, AIP is applicable to all Institute/school for making batch wise folders for syllabus of all courses being run by the respective institute/school in hard copy and soft copy and put up before him by 31 March 2019 for approval.
9. The Minutes of BoS meeting of various institutes/schools were approved by the Academic Council. The institute wise minutes of meetings including summary of changes/modification in the Syllabus are attached as Appendix - D
10. Agenda No. 4 Approval of Academic Calendar for Next Semester (July -Dec 2019) for courses offered through Regular Mode and Academic Calendars for Offering Programmes through Open and Distance Learning Mode (July 2018 to June 2019 and July 2019 to June 2020). The Dean (Academics) put up the Academic Calendar for odd semester (July-Dec 2019) for courses offered under regular mode for approval. The Academic Calendar for the academic session July 2018 to June 2019 and the academic session commencing from July 2019 to June 2020 for offering courses under open and distance learning mode are also put up before the Academic Council for its approval. The proposed academic calendars for regular and ODL mode are unanimously approved by the Academic Council and are collectively enclosed as Appendix - E
11. Dr S G Deshmukh suggested to include 3 weeks induction programme announced by AICTE for students of AUMP into the Academic Calendar. The Chairman appreciated the suggestion and requested HoI ASET to study about the said induction programme and brief him for further instructions.

  
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13. **Agenda No. 5: Approval of Examination Calendar for Next Semester (July-Dec 2019)**

(a) The Controller of Examinations put up the Examination Calendar for the Next odd Semester (July-Dec 2019) before the Members of the Academic Council, and the same was approved. The Exam Calendar is attached as **Appendix - 'F'**.


(b) The Chairman asked all Hols that before forwarding the debarred list of the students to CoE through Amizone, the same should be approved by him.

(c) The Chairman instructed all Hols to identify the students who have less than 75% attendance till half semester and send an information letter/SMS to their parents advising them to counsel the students to attend classes regularly, failing which he/she will be debarred to appear in End Semester Examinations due to short attendance.

(d) Hols are instructed by the Chairman that they should also send the SMSs to the parents through the Office of the Registrar. He said that the message which is to be sent to the parents should be very brief and drafted by the respective Hol.

14. **Agenda No. 6: Approval of Event Calendar for Next Semester (July-Dec 2019).**  
On the basis of Academic Calendar, Examination Calendar and the details of planned events of various institutes/school, an Event Calendar of AUMP for the upcoming semester July-Dec 2019 was prepared. The Chairman discussed all the events with the respective Hols. In consultation with all Hols the Event Calendar was tentatively finalized and the same is attached as **Appendix - G.**

15. **Agenda No. 7: Approval of requirement of Lab Equipments/consumables for Next Semester commencing from July 2019.** Hols of various Institutes/Schools proposed the requirement of Lab Equipment/consumables for the next odd semester commencing from July 2019. The Institute/School wise financial implications on procurement were put up before the members of the Academic Council for approval. The same was approved. The summary of institute wise requirement is as under:-

  
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Sr.No.	Institute / School	Amount
1	Amity Institute of Biotechnology (AIB)	2,41,908/-
2	Amity Institute of Behavioral and Allied Sciences (AIBAS)	1,55,760 /-
3	Amity School of Communication (ASCO)	7,14,042 /-
4	Amity School of Engineering & Technology (ASET- Chemistry)	33,209/-
5	Amity School of Engineering & Technology (ASET-Physics)	18,080 /-
6	Amity School of Engineering & Technology (ASET-Mechanical)	25,110 /-
7	Amity School of Fashion Design & Technology (ASFDT)	51,042 /-
8	Amity Institute of Pharmacy (AIP)	18,61,171/-


16. **Agenda No. 8: Approval of requirement of Library Books for Next Semester Commencing from July 2019.** Hols of various Institutes/Schools proposed the requirement of Books for the next semester commencing from July 2019. Subsequently, a meeting of Library Committee was conducted on 12 March 2019 for discussion about the requirement put up.

The requirement of Library books duly recommended by Library Committee was put up before the members of the Academic Council for approval. The same was approved and attached as **Appendix-H.**


17. **Agenda No. 9: Approval of Courses, Intake and its fees for the Academic Session 2019-20.**

(a) The lists of under graduate and post graduate courses with the admission eligibility criteria, fees and intake for 2019-20 were put up before the members of Academic Council for approval. The same were approved and are attached as **Appendix -T.**

(b) The Chairman explained the new model of Admission being implemented for the Academic Session 2019-20.

  
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18. **Agenda No. 10: Approval for Requirement of Teaching Staff for Next Academic Session 2019-20.** Heads of the Institutions of various Institutes/Schools proposed the requirement of faculties in respective of their Institutes for the next session 2019-20, based on the teaching load and contact hours. The requirement of Teaching Staff was approved by Academic Council members and is attached as **Appendix-'J'**
19. **Agenda No. 11: Approval of Guest Faculties from the period of Jan 2019 to June 2019.** Heads of the Institutions of various Institutes/Schools proposed the requirement of guest faculties for the period from Jan 2019 to June 2019. The same was approved and is attached as **Appendix-'K'**.
20. **Agenda No. 12: Approval of Minutes of Meeting of University Research Council (URC) of AUMP.** The Controller of Examination, AUMP briefed the minutes of the University Research Council (URC) of AUMP held on 8<sup>th</sup> Feb 2019 before the members of the Academic Council for approval. The same were approved by the Council and are attached as **Appendix 'L'**
21. **Agenda No. 13: Approval for implementation of Uniform Course Coding System in r/o same subjects being taught to different programmes at AUMP.**
- (a) It is observed that there are large number of courses with similar course subjects and similar course contents, however with different titles. In certain other cases there are courses with similar course titles but with marginal difference in the syllabus / course contents. Thus, arises a definite need to simplify and streamline the course titles as also the course contents so that courses with same course titles should have same course contents irrespective of the Programme's they are taught in.
- (b) In view of the same a committee has been constituted to do analysis of subjects which are common for Institutes/Schools and be included in Uniform Course Coding. The committee is in progress to streamline the system and will submit its recommendation in due course of time.
- (c) The proposal for implementation of Uniform Course Coding System was explained by CoE to the members of Academic Council for approval. The same was approved and is attached as **Appendix-M.**

  
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22. **Agenda No. 14: Information about Research Projects Submitted by the various Institutes/Schools from Sep 2018 to Feb 2019.** Prof (Dr) S P Bajpai, Dean Research put up the list of research projects ongoing and submitted by faculty members of AUMP for information to the Academic Council Members. The same is attached as **Appendix - 'N'**

23. **Agenda No. 15: Granting equivalence to Annual Refresher Programme in Teaching (ARPIT) launched by MHRD using MOOC platform SWAYAM at par with Refresher Courses for the purpose of Career Advancement Scheme (Ref. UGC letter dated 1<sup>st</sup> Jan 2019).**

In line with the UGC letter No. F.11-1/2018 (HRDC/NRC) dated 1<sup>st</sup> January 2019 the proposal has been put up before the Academic Council Members for approval to grant equivalence to Annual Refresher Programme in Teaching (ARPIT) launched by MHRD using MOOC platform SWAYAM at par with Refresher Courses for the purpose of Career Advancement Scheme. The Academic Council Members unanimously agreed upon the same.

24. **Agenda No. 16: Approval of MOOC courses identified for the students of AUMP under Choice Based Credit System (CBCS).** In line with the UGC letter No. 1-8/2017 (SWAYAM

Board) dated 28 January 2019, Dean (Academics), AUMP requested all HoIs to submit the MOOC course in respect to CBCS being offered by AUMP. The same was put up before the Academic Council which was not upto the mark. The Chairman instructed all HoIs to resubmit the MOOC courses to Dean (Academics) latest by 31 March 2019 after mapping with the contents of Minor tracks (CBCS) with the MOOC courses to be offered from July 2019.

The Chairman requested Dean (Academics) to find out the detailed policy for payment (if any) for getting the proficiency certificate after completion of MOOC.

The Chairman requested all HoIs to encourage the students to register in MOOC.

25. **Agenda No. 17: Any Other Points with the Permission of the Chair.**

(a) The Hol ALS put up the following point before the Academic Council for consideration:-

Grant of maximum B+Cap grade to those students who do not meet minimum of 75% attendance criteria and waiver or dispensation is granted by the Hon'ble VC to enable such students to appear in the examination even if such students score marks entitling

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them to get higher grade, does not appear to be equitable and legal due to the following reasons:-

(i) Grant of waiver or dispensation pertains to the eligibility of a student to appear in the examination. After he or she is made eligible to appear in the examination and he or she has crossed the Rubicon, then his or her grading should be based on the basis of marks secured by him or her.

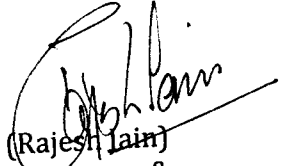
(ii) Waiver is granted by the Hon'ble VC after he is satisfied that a student deserves to be granted the waiver. It is not automatic process. If this be the case and a student is made eligible to appear in the exam then taking further punitive action that he or she will be given maximum B+ Cap grade does not appear to be reasonable. In such circumstances, it is submitted, merit will be at premium. It may so happen that a student has got 74% attendance and he or she is granted waiver to make him or her eligible. He or she scores the highest marks entitling him or her the highest grade. In such circumstances, it will be inequitable to grant him or her B+ Cap grade disregarding her or his marks. If he or she has got marks entitling him or her to get A+ grade, then it shall be incongruous to grant him or her B+ Cap grade in the marks sheet in the face of he or she having secured more marks. Marks cannot be reduced to bring him or her down to B+ Cap grade. This will create mismatch."


(b) Keeping in view of the policy in vogue, the Chairman in consultation with other members of the Academic Council did not agree to the point raised by Hol ALS.

(c) The Hon'ble VC informed the members about the International Conference being organized by Amity School of Communication (ASCO), Amity University Dubai in association with ASCO, Amity University Madhya Pradesh on 17-19 June 2019 . He appreciated the efforts made by Dr Sumit Narula, Director, ASCO.

26. There being no other point, the meeting concluded at 1315 hrs with thanks to the chair.

Date : 19.03.2019  
Place : Gwalior

  
(Rajesh Jain)  
Registrar &  
Member Secretary -  
Academic Council, AUMP

  
Registrar  
Amity University Madhya Pradesh  
Gwalior



# AMITY UNIVERSITY

MADHYA PRADESH

Established vide Government of Madhya Pradesh Act No. 27 of 2010

## ACADEMIC COUNCIL MEETING : 15 MARCH 2019

### AGENDA POINTS

Item No.	Item
Item No. 1	Welcome address by the Vice-Chancellor, AUMP
Item No. 2	Confirmation of Minutes of Academic Council Meeting held on 14 Sep 2018
Item No. 3	Approval of Minutes of BoS Meetings held in Jan/Feb 2019 of various Institutes of AUMP
Item No. 4	Approval of Academic Calendar for Next Semester (July -Dec 2019) for courses offered through Regular Mode and Academic Calendars for Offering Programmes through Open and Distance Learning Mode (July 2018 to June 2019 and July 2019 to June 2020)
Item No. 5	Approval of Examination Calendar for Next Semester (July -Dec 2019)
Item No. 6	Approval of Event Calendar for Next Semester (July -Dec 2019)
Item No. 7	Approval of requirement of Lab Equipments/consumables for Next Semester commencing from July 2019
Item No. 8	Approval of requirement of Library Books for Next Semester commencing from July 2019
Item No. 9	Approval of Courses, Intake and its fees for the Academic Session 2019-20
Item No. 10	Approval for requirement of teaching staff for next Academic Session 2019-20
Item No. 11	Approval of Guest Faculties from the period of Jan 2019 to June 2019
Item No. 12	Approval of Minutes of the Meeting of University Research Council (URC) held on 08 Feb 2019
Item No. 13	Approval for implementation of Uniform Course Coding System in r/o same subjects being taught to different programmes at AUMP
Item No. 14	Information about Research Projects submitted by various Institutes/Schools from Sep 2018 to Feb 2019
Item No. 15	Granting equivalence to Annual Refresher Programme in Teaching (ARPIT) launched by MHRD using MOOC platform SWAYAM at par with Refresher Courses for the purpose of Career Advancement Scheme (Ref. UGC letter dated 1 <sup>st</sup> Jan 2019)
Item No. 16	Approval of MOOC courses identified for the students of AUMP under Choice Based Credit System (CBCS)
Item No. 17	Any other point with permission of the Chair

Registrar  
Amity University Madhya Pradesh  
Gwalior